



EVENT
TECHNOLOGY
IN THE RIGHT
HANDS

 **MICE CONCIERGE**

DELIVERING
EXCEPTIONAL
LIVE & VIRTUAL
EVENT
EXPERIENCES



 **MICE CONCIERGE**

Pre-Event Registration Workflows

Event Websites

Event Tech Consulting

Conference Apps

API specialists



EVENT TECH EXPERTS



Onsite Check-In & Badging
Network Set-Up
Onsite Registration
Information Desk Management
Onsite Staffing

EVENT TECH EXPERTS



Virtual Conference Hosting & Production
Onsite A/V & Live Streaming
Webinars
Online Training Programmes
Video Production

EXPERIENCE

Team Building
Away Days
Dine-Arounds
Transport



COLLABORATIVE



Strategic Thinking
Project Design & Development
Full Service Solutions
Project Management

COLLABORATIVE

Strategic Meetings Management
Accommodation Management
Venue Sourcing
Contract Negotiation
Group Management



TRUSTED



Sustainable Event Solutions

TRUSTED

Services A La Carte

Venue Sourcing

Full RFP
Site visit
Negotiation & Contracting
Options Report

Delegate Management

Invitation Process
Language Support
Enquiry Management
Registration Set-Up
Process & Reporting

Event Marketing

Event Branding
Website Design
Multi-Channel Comms
Social Media

Event Logistics

Budgeting & Schedules
Negotiating & Contracting
Suppliers
Venue Liaison
Event Staffing



**You choose
the services
that fit your
event brief**

Event Apps

Design & Build
Branding and Content
License Costs
Communications & Support

Webinars & Virtual Events

Design & Platform Build
Speakers; Sourcing & Management
Content Support
Video Editing
Rehearsal Management
Tech Testing

Onsite Systems

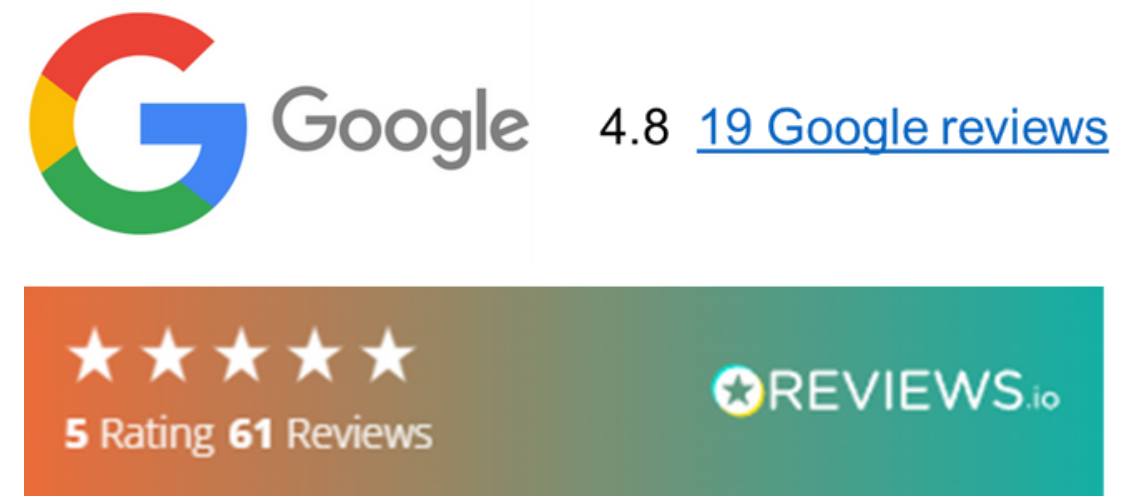
Self-Check-In
& Badging Kiosks
Badge Design & Management
Registration Desk
Management
IT Network Set-Up & Connectivity

Other Services

Production Support
Enquiry Desk
F&B and Consumables
Local Travel Management

Satisfied
clients that
return time
and again

"The MICE Concierge team are patient, calm and competent, and this has a ripple effect, when you know you're in good hands. They were ahead of the curve pre and post event, and they played a critical part in our ongoing event success in 2020 and 2021."
Kate Ray, Head of Events at the Chartered Governance Institute



QUALITY